

THE SELHURST MEDICAL CENTRE

Patient Participation Group
Meeting Minutes - 16th April 2014

Attendees

Representing Patient: C Richardson, P Hanrahan, E Imbeah, N Kalsi
Representing Practice: Dr. Dabo, A. Ceesay (PM)

Absentees - Y Patel

Meeting Notes

PM went over the minutes of last meeting – 28th February 2014. She informed members of new initiative that were discussed in last meeting - Open Meetings with Guest Speakers.

PM also introduced new member of PPG – NK.

PM and CR attended Croydon PPG Patient Forum on 26th March. We got some useful links for health apps. PM to add to practice website.

Open Meeting – 25th June 2014

Dr M Haq – Consultant in Diabetes has offered to attend our open meeting. He has also offered to get a Diabetes Specialist Nurse to speak at meeting.

PM had designed sample posters and fliers to advertise meeting. PPG members liked the posters and suggested a few minor changes to it. PM to amend posters and mail to PPG members so they can distribute locally. NK will translate posters into Hindi for our Asian patients. Open Meeting will be advertised on prescription slips and on Practice website.

NK will make leaflets offering dietary advice to diabetic patients from different ethnic group. Dr Dabo will provide information for leaflet. PM to contact local Dietician to get more advice and tips. Leaflets will be distributed at open meeting.

PPG members agreed that only 30-40 patients should be invited to Open Meeting as we have limited space in the Practice. 25 invitations will be sent to newly diagnosed diabetic patients and patients with poorly controlled diabetes. PM to discuss with Practice Nurse to identify these patients.

PPG members agreed to come an hour earlier to set up room for meeting. Water and juice will be served as refreshments. CR offered to provide disposable cups. PM to look into hiring chairs for meeting. NK suggested that Punjabi Temple offer this service at very low rate. PM to contact Dr Haq's secretary to find out if a projector is needed.

PM to liaise with PPG members and keep them updated with developments for open Meeting.

Patient survey

We will be having our annual in-house survey in July. PPG members are asked for suggestions to include in survey.

